



Business School Lausanne

BBA, MBA, EXECUTIVE MBA, DBA

Member of the Lemania Group of Schools

REGISTRATION and CONDITIONS - DBA Program

The BSL DBA program is specifically designed for business practitioners interested in applying their knowledge and experience to the intellectual exercise of business research.

BSL's doctorate program takes into account the practicality of business. In other fields the doctorate is often earned by the proposition of theories that explain experimental observations. However, in the pace of modern business, theories must be more than just explained—they must be successfully undertaken and profitably implemented. BSL's Doctorate in Business Administration challenges candidates to develop business theories into practical proposals.

In earning a BSL DBA candidates take part in an exciting experience that will add a new dimension to their problem solving capacity. They leave BSL with more than a degree, but with a lasting influence on their future career success.

DBA Admission Requirements

- EITHER a master's degree in business or in a business related area, from a recognized university or institution.
- OR significant work experience (for professionals over 40 years of age).

In addition, admission requirements include:

- The equivalent of 5 years of post-master professional working experience in a senior position of responsibility including management experience, adding up to a minimum total of 10 years of relevant professional experience.
- Fluency in English at a TOEFL level of 90 or equivalent.

DBA Admission Process

There are four entry points during the year, in March, June, October, and December. For the March entry candidatures should be sent by 15th of January, for June entry, by 15th of April, for October entry, by August 15th and for December entry, by October 15th.

The BSL Admissions Committee will only review your application file once it is received completed. A

completed application file must include the following documents:

- Application form fully completed and signed
- A description of your thesis topic including an outline, hypothesis and general description of the subject domain
- Official Transcripts and copy of your College/University degree(s)
- Curriculum Vitae (overview of studies, relevant working experience and activities)
- A convincing motivation letter/essay highlighting:
 - your perspective on your professional future
 - reasons why you wish to undertake a DBA
 - why you believe BSL is the right school for you
- Two reference letters from current or previous employers
- Two passport photographs

Upon receipt of your file, you will get an answer within 4 weeks. Pending successful completion of the interview and approval by the academic council, you will then be assigned a Thesis Adviser. You will get your advisor's coordinates and will be able to get in touch with him regularly.

Terms and conditions

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1. Tuition fee and payment terms :

Tuition fees for the BSL DBA Program:

- Year 1: CHF 18'000
- Year 2: CHF 10'000
- Year 3: CHF 10'000

Thereafter every extra year will be charged a set fee of CHF 10'000. The thesis may be completed in a maximum of 6 years.

Additional fees:

Registration fees (non-refundable)	CHF	200.—
One-time membership fee to the BSL Alumni Association	CHF	300.—

Fees are payable according to the following schedule:

- Year 1 payable prior to the program start
- Year 2 and following year(s) payable in October

Please make all payments in favor of BSL, Lausanne IBAN no CH80 0076 7000 K090 7585 6 with Banque Cantonale Vaudoise, swift code BCVLCH2LXXX or IBAN no CH96 0024 3243 G056 9576 0 with UBS, swift code UBSWCHZH80A

2. Late payments:

- BSL reserves the right to withdraw DBA candidacy if the payment of the invoice has not been made in accordance with the payment deadline.
- Balances which remain outstanding beyond the deadline for payment may be subject to a 1% monthly interest charge.
- The diploma will only be released upon full settlement of the candidate's account.

3. Cancellation Procedure:

- If BSL has confirmed either Preliminary or Final Acceptance and the candidate has paid the fees but subsequently wishes to cancel the application, BSL has to be notified of this decision in writing and by registered mail.
- In the event of cancellations being received by BSL before the program start BSL will be entitled to 50% of the fees due in respect of the first year. Payments in excess of this percentage will be refunded.

4. Leaving the program – Financial effects:

- If a candidate wishes to withdraw from the program for whatever reason, BSL has to be notified in writing as soon as possible. The year in which the notice is given and an administrative fee of CHF 4'000.—remain payable.
- If a candidate is asked to leave the school for academic/disciplinary reasons in accordance with the "Student Policy Manual" or due to unpaid fees, the fees are payable as indicated above.